

**Tarrant City Schools**  
**1318 Alabama Street**  
**Tarrant, AL 35217**  
**205-849-3700**  
[www.tarrant.k12.al.us](http://www.tarrant.k12.al.us)

**SUBSTITUTE TEACHER APPLICATION**

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last Name First Name Middle Initial

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Social Security Number \_\_\_\_\_

**CERTIFICATION**

Do you have a current Alabama Substitute Teacher's License?  Yes  No  Application Submitted

Do you have a current Alabama Teaching Certificate?  Yes  No Certificate Number \_\_\_\_\_

**EDUCATIONAL TRAINING**

Name of Institution City and State	Dates Attended Mo./Yr.-to-Mo./Yr.	Years Completed	Degrees Earned And Date Earned	Major	Minor
High School					
College					
College					

**PROFESSIONAL EXPERIENCE**

List chronologically all substitute/teaching experience.

Employer	City	State	Grade/Subject	Dates	Full Time or Sub?

**OTHER WORK EXPERIENCES**

List chronologically other work experience.

Employer	City	State		

**PERSONAL REFERENCES**

List references who are not related to you. Include previous employers and others who have firsthand knowledge of your personal and professional competencies and skills.

Name	Official Position	Telephone (include area code)

**ASSIGNMENTS**

In which of our schools would you be willing to substitute?

All Schools

Elementary School

Middle School

High School

Learning Center

Please write (do not type) a brief statement reflecting your view on discipline in the classroom.

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**CERTIFICATION, AUTHORIZATION, AND RELEASE**

I certify that all answers provided and information given herein are true and complete to the best of my knowledge. I authorize Tarrant City Schools to make an investigation of my personal, educational, vocational and/or employment history. I further authorize any current/former employer, person, firm, corporation, educational or vocational institution, or government agency to provide Tarrant City Schools with information regarding me.

If employed as a substitute, I agree to provide all necessary paperwork including, but not limited to, completed tax forms, I-9 (Employment Eligibility Form), proof of negative T.B. test results, copy of substitute teaching certificate, copy of driver's license, copy of social security card or other acceptable documentation pertinent to the I-9. **I understand and agree that, if all necessary forms and documentation are not provided, I will not be paid until such time that said forms and documents are completed and turned in to Personnel.**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

The Tarrant City Schools is an equal opportunity employer. It is the policy of the Tarrant City Schools that applicants for positions will be selected on the basis of qualifications, merit and professional ability. No person shall be denied employment, reemployment, advancement, or evaluated, nor shall be subjected to discrimination in any program or activity, on the basis of sex, marital status, race, color, age, religious belief, national origin, ethnic group or handicap.